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HOW TO USE THIS CATALOGUE

The Dewey Decimal System is employed in the Index and Classified List since it is the simplest method of classification in wide use by libraries. An outline of the Dewey Decimal Classification System with subject headings used in this catalogue appears on page 16. Familiarity with these headings will help you to use this catalogue.

The Index of Films by Titles and Subjects (page 20) lists all films alphabetically by title and subject heading. You will observe that film titles are in light type, subject heading in bold type. The Dewey number following is your key to the full description in the Classified List.

The Classified List (page 62) brings together films on the same subject, provides descriptions and other necessary information.

Example: To find a film on Cement, look in the Index under C (page 26). A film listed under this subject is INDUSTRIAL REQUIREMENTS 666.9. To find a description of the film, locate the Dewey number in the Classified List by referring to the key number at the top corners of each page (page 169).

To find the subject of a film when you know the title —INDUSTRIAL REQUIREMENTS— look in the Index under I (page 40) to find the Dewey number—666.9—Then look for the number in the Classified List (page 169) to find the description.