

2.4.2 Events .....	64
2.4.3 "Other" relationships .....	64
2.4.4 Item(s) .....	65
2.4.5 Work .....	66
2.4.6 Variant .....	66
3. Moving Image Items .....	67
3.0 Definition .....	67
3.1 Elements of a moving image Item .....	68
3.1.1 Identifier .....	68
3.1.1.1 Identifier Type .....	68
3.1.2 Title .....	68
3.1.2.1 Title Type .....	69
3.1.3 Holding institution .....	69
3.1.4 Item Element type .....	69
3.1.5 Item Specifics/Extent (e.g. physical/Digital description) .....	70
3.1.6 Access conditions .....	77
3.1.7 Notes for Items .....	78
3.2 Boundaries between Items .....	78
3.3 Relationships of an Item .....	78
3.3.1 Agent(s) .....	79
3.3.2 Events .....	80
3.3.3 Other Relationships .....	80
3.3.4 Manifestation .....	81
Appendix A, Titles and Title Types .....	82
A.1 Title .....	82
A.1.1 Language .....	82
A.1.2 Reflecting graphics of on-screen Titles .....	82
A.1.3 Statements of responsibility .....	82
A.1.4 Possessives .....	83
A.1.5 Other characters/unusual symbols .....	83
A.2 Title Types .....	84
A.2.0 Preferred .....	85
A.2.1 Identifying (i.e. Uniform or Display) .....	86
A.2.2 Title Proper .....	87
A.2.3 Other Title information .....	88
A.2.4 Alternative .....	90
A.2.5 Supplied/Devised Titles (i.e. Creating titles for untitled/unidentified entities or production material) .....	93

# Table of Contents

Dedication .....	iii
Acknowledgements .....	iv
Introduction .....	1
0. Preliminary Notes .....	4
0.1 Purpose, scope and use .....	4
0.1.1 Purpose.....	4
0.1.2 Scope .....	4
0.1.3 Use .....	4
0.2 Core elements of description.....	5
0.2.1 Elements of description across Works, Variants, Manifestations, and Items .....	6
0.3 Sources of Information .....	12
0.4 Display issues.....	13
0.4.1 Punctuation.....	13
0.4.2 Capitalisation and Articles .....	13
0.5 Language and script of the description.....	14
0.6 Abbreviations .....	15
0.7 Examples.....	15
0.8 Errors.....	15
0.9 Alternatives and options.....	16
1. Moving Image Works and Variants .....	17
1.0 Definitions .....	18
1.0.1 Moving Image Work .....	18
1.0.2 Moving Image Variant (i.e., Versions) .....	20
1.1 Boundaries between Works and Variants .....	20
1.1.1 Boundaries between Works .....	22
1.1.2 Boundaries between Works and Variants/Manifestations .....	24
1.1.3 Boundaries between Variants.....	27
1.2 Attributes of a Moving Image Work/Variant .....	28
1.2.1 Work/Variant Description Type .....	28
1.2.2 Variant Type .....	29
1.3 Elements of a Work/Variant .....	29
1.3.1 Work/Variant Identifier .....	29
1.3.1.1 Identifier Type .....	30
1.3.2 Title .....	30

1.3.2.1 Title Type .....	31
1.3.3 Country of reference .....	32
1.3.4 Year/Date of reference .....	33
1.3.4.1 Date Type .....	33
1.3.4.2 Date Precision .....	34
1.3.5 Language(s) .....	35
1.3.5.1 Language Term.....	35
1.3.5.2 Usage type .....	35
1.3.6 Content description (synopses, shotlists, etc) .....	36
1.3.7 Notes .....	38
1.3.8 History .....	38
<b>1.4 Relationships of a Work/Variant</b>	
(links/associations with other entities/records) .....	40
1.4.1 Agents (e.g. Cast, Credits, Person, Organisation, etc.).....	41
1.4.2 Events (e.g., IPR registration, screenings, awards, etc.) .....	43
1.4.3 Subject/Genre/Form terms.....	44
1.4.4 Other relationships .....	46
1.4.5 Variants .....	48
1.4.6 Manifestations .....	48
<b>2. Moving Image Manifestations</b> .....	49
<b>2.0 Definition</b> .....	49
<b>2.1 Boundaries between Manifestations</b> .....	50
2.1.1 Changes in the publication context.....	50
2.1.2 Changes in the format.....	50
<b>2.2 Attributes of a Manifestation</b> .....	51
2.2.1 Manifestation Type.....	51
<b>2.3 Elements of a Manifestation</b> .....	51
2.3.1 Identifier.....	51
2.3.1.1 Identifier Type.....	52
2.3.2 Title .....	52
2.3.2.1 Title Type.....	53
2.3.3 Language.....	53
2.3.4 Format of a moving image Manifestation .....	54
2.3.5 Extent of a Manifestation .....	58
2.3.6 Notes for Manifestations .....	62
<b>2.4 Relationships of a Manifestation</b> .....	62
2.4.1 Agent(s) .....	62

2.4.2 Events .....	64
2.4.3 "Other" relationships .....	64
2.4.4 Item(s) .....	65
2.4.5 Work .....	66
2.4.6 Variant .....	66
<b>3. Moving Image Items .....</b>	<b>67</b>
<b>3.0 Definition .....</b>	<b>67</b>
<b>3.1 Elements of a moving image Item .....</b>	<b>68</b>
<b>3.1.1 Identifier .....</b>	<b>68</b>
<b>3.1.1.1 Identifier Type .....</b>	<b>68</b>
<b>3.1.2 Title .....</b>	<b>68</b>
<b>3.1.2.1 Title Type .....</b>	<b>69</b>
<b>3.1.3 Holding institution .....</b>	<b>69</b>
<b>3.1.4 Item Element type .....</b>	<b>69</b>
<b>3.1.5 Item Specifics/Extent (e.g. physical/Digital description) .....</b>	<b>70</b>
<b>3.1.6 Access conditions .....</b>	<b>77</b>
<b>3.1.7 Notes for Items .....</b>	<b>78</b>
<b>3.2 Boundaries between Items .....</b>	<b>78</b>
<b>3.3 Relationships of an Item .....</b>	<b>78</b>
<b>3.3.1 Agent(s) .....</b>	<b>79</b>
<b>3.3.2 Events .....</b>	<b>80</b>
<b>3.3.3 Other Relationships .....</b>	<b>80</b>
<b>3.3.4 Manifestation .....</b>	<b>81</b>
<b>Appendix A, Titles and Title Types .....</b>	<b>82</b>
<b>A.1 Title .....</b>	<b>82</b>
<b>A.1.1 Language .....</b>	<b>82</b>
<b>A.1.2 Reflecting graphics of on-screen Titles .....</b>	<b>82</b>
<b>A.1.3 Statements of responsibility .....</b>	<b>82</b>
<b>A.1.4 Possessives .....</b>	<b>83</b>
<b>A.1.5 Other characters/unusual symbols .....</b>	<b>83</b>
<b>A.2 Title Types .....</b>	<b>84</b>
<b>A.2.0 Preferred .....</b>	<b>85</b>
<b>A.2.1 Identifying (i.e. Uniform or Display) .....</b>	<b>86</b>
<b>A.2.2 Title Proper .....</b>	<b>87</b>
<b>A.2.3 Other Title information .....</b>	<b>88</b>
<b>A.2.4 Alternative .....</b>	<b>90</b>
<b>A.2.5 Supplied/Devised Titles (i.e. Creating titles for untitled/unidentified entities or production material) .....</b>	<b>93</b>

A.2.6 Titles of series/serials.....	102
A.2.7 Moving images with probable or questionable titles .....	109
A.3 Titling of Aggregates .....	111
Appendix B, Cataloguer's Notes .....	112
B.1 Boundaries.....	113
B.2 Attributes.....	113
B.3 Elements.....	114
B.4 Relationships .....	116
Appendix C, Sources of Information .....	118
Appendix D, Value Lists .....	118
D.1 Work/Variant Description Types .....	118
D.2 Variant Type .....	120
D.3 Work/Variant Agent Types .....	121
D.4 Event Types .....	121
D.4.1 Publication .....	121
D.4.2 Award(s) or Nomination(s) .....	123
D.4.3 Production.....	124
D.4.4 Rights/Copyright/IPR Registration.....	125
D.4.5 Preservation.....	126
D.4.6 Decision .....	127
D.4.7 Manufacture .....	128
D.4.8 Inspection.....	129
D.4.9 Acquisition.....	130
D.5 Manifestation Types .....	131
D.5.1 Pre-Release .....	131
D.5.2 Theatrical distribution .....	132
D.5.3 Non-theatrical distribution .....	134
D.5.4 Not for release .....	134
D.5.5 Unreleased .....	135
D.5.6 Home viewing publication.....	135
D.5.7 Broadcast .....	136
D.5.8 Internet.....	136
D.5.9 Preservation/Restoration .....	137
D.5.10 Unknown.....	138
D.6 Language Usage Types.....	138
D.7 Manifestation/Item Physical Description .....	138
D.7.1 Manifestation/Item General Carrier Type .....	138

D.7.2 Manifestation/Item Specific Carrier Type .....	139
D.7.3 Item Preservation/Access status .....	140
D.7.4 Manifestation/Item Sound Type .....	140
D.7.5 Manifestation/Item Sound Fixation Type .....	140
D.7.6 Manifestation Unit Types .....	140
D.7.7 Item Base – Film or Video .....	141
D.7.8 Item Element Type .....	141
D.7.9 Item File Size – Digital .....	141
D.7.10 Item Codec type .....	142
D.7.11 Manifestation/Item Colour Type .....	142
D.7.12 Manifestation/Item Colour Standard .....	142
D.7.13 Item Sound System .....	143
D.7.14 Aspect Ratio .....	143
D.7.15 Aperture .....	143
D.7.16 Item Stock .....	143
D.7.17 Item Bit Depth .....	144
D.7.18 Item Frame Rate/Transfer Speed .....	144
D.7.19 Item Resolution .....	145
D.7.20 Item Source Device .....	145
D.7.21 Item Line Standard .....	145
D.8 Manifestation Agent Types .....	145
D.8.1 Distributor (theatrical) .....	145
D.8.2 Distributor (non-theatrical) .....	145
D.8.3 Broadcaster .....	146
D.8.4 Publisher .....	146
D.8.5 Manufacturer .....	146
D.8.6 Agent responsible for preservation .....	146
D.8.7 Agent responsible for reproduction or transfer .....	146
D.8.8 Agent responsible for the archival availability .....	146
D.8.9 Agent responsible for the mere availability .....	146
D.8.10 Agent unclear or undetermined .....	147
D.8.11 Agent not identified .....	147
D.9 Work/Variant Publication Types .....	147
D.10 Manifestation Publication Types .....	147
D.11 Production Event Types .....	147
D.12 Manifestation Preservation Types .....	148
D.13 Manifestation Decision Types .....	148

D.14 Manifestation Manufacture Types .....	148
D.15 Manifestation/Item Acquisition, Accessioning and Source .....	148
D.15.1 Item Acquisition type .....	148
D.15.2 Item Acquisition source type.....	148
D.16 Manifestation/Item Condition, Preservation and Restoration .....	149
D.16.1 Item Copy Condition Base/Emulsion – Film and Video .....	149
D.16.2 Item Copy Condition Perforations – Film .....	149
D.16.3 Item Surface Deposit – Film and Video .....	149
D.16.4 Item Image – Film and Video .....	149
D.16.5 Item Decomposition – Film and Video .....	150
D.16.6 Item Shrinkage - Film .....	150
D.17 Other Relationships for Works, Variants, Manifestations, Items .....	150
D.17.1 Work/Variant Other Relationship Types .....	150
D.17.2 Manifestation Other Relationship Types.....	151
D.17.3 Item Other Relationship Types.....	151
D.18 List of form terms for Supplied/Devised titles.....	153
<b>Appendix E, Aggregates (Compilations, Multi-component productions) .....</b>	<b>162</b>
E.1 Definition.....	162
E.2 Identifying Aggregates.....	162
E.2.1 Aggregate or Carrier .....	162
E.2.2 "Hybrid" Aggregates and multi-component moving images (e.g. Anthology/Portmanteau films or TV programmes) .....	163
E.2.3 Excerpt titles .....	166
E.2.4 Other compilations.....	166
E.3 Types of moving image Aggregates .....	167
E.3.1 Collection Aggregates .....	167
E.3.2 Augmentation Aggregates.....	167
E.3.3 Parallel Aggregates .....	168
E.4 Titling of Aggregates.....	168
E.5 Modelling Aggregates .....	169
E.5.1 Collection Aggregates Modelling.....	170
E.5.2 Augmented Collection Aggregate.....	174
E.6 Credits (i.e. Agents) for Aggregates .....	176
E.7 Series, Serials and Newsreels .....	176
E.7.1 Film/Video or TV series/serials .....	176
E.7.2 Newsreels and TV news/current affairs programmes.....	180
<b>Appendix F, Additional background on the manual update.....</b>	<b>181</b>
F.1 Survey of Moving Image Cataloguing Practice in Film Archives (2005-2006) .....	182

F.2 2008 Paris meetings goals and a plan of action.....	182
F.3 Relationship of <i>FIAF Cataloguing Rules to Functional Requirements of Bibliographic Records (FRBR), Resource Description and Access (RDA)</i> and The European Standards Committee (CEN) Cinematographic Works Standard EN 15907 .....	183
F.3.1 Entities .....	183
F.3.1.1 Existing standards for describing Entities .....	184
F.3.1.2 Definitions of the “Work” and “Variant” Entities .....	184
F.3.1.3 Definitions of the Manifestation and Item Entities.....	186
F.3.1.4. Boundaries between entities .....	186
F.3.2 Attributes .....	187
F.3.3 User Tasks .....	187
Appendix G, Elements of Description comparison .....	190
Appendix H, Rights/Copyright/IPR Registration .....	194
H.1 Rights in a moving image Work .....	194
H.1.1 Background information .....	194
H.1.2 Recommended properties to capture in describing the rights context of a moving image Work .....	198
H.2 Rights in a Manifestation .....	199
H.2.1 Recommended properties to capture in describing the rights context of a Manifestation .....	200
H.3 Rights in an Item .....	200
H.3.1 Recommended properties to capture in describing the rights context of a moving image Item.....	202
Appendix I, Examples of records containing core elements in the different levels of hierarchy.....	206
I.1 Example 1. Feature film in 3-level, 2-level and 1-level hierarchies .....	206
I.2 Example 2. Documentary film in 4-level hierarchy .....	218
I.3 Example 3. Silent feature film in 3-level Hierarchy Model with multiple Manifestations and items .....	229
I.4 Example 4. Short feature film in 3-level Hierarchy Model .....	236
I.5 Example 5. Home Movie in 3-level Hierarchy Model .....	240
I.6 Example 6. Television Serial and Episode records in 3-level Hierarchy Model (with Monographic Work in “part of” relationship with Serial Work) .....	243
I.7 Example 7. Aggregate DVD Television Serial and Episode records in 1-level Hierarchy Models .....	250
Appendix J, Bibliography .....	253
Appendix K, List of Elements.....	260