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How to Use the INDEX

Explanation of listings: film titles are classified in alphabetical order, by industries, as noted in the Table of Contents. After titles, length or running time is given as *(11 min)* for motion pictures or *(28 frames)* for slidefilms. Production dates are provided wherever possible. (*Example: 1939*). Sound motion pictures are indicated by the abbreviation: *16sd*; silent by *16si*. Sound slidefilms are shown by the symbol: *sd*.

Prices follow where prints are purchaseable (*Example: 16sd—\$50*), indicating that a 16 mm sound motion picture can be purchased at \$50 per print. *Film sources* are the final important element in the first paragraph of each listing; abbreviations are keyed to the main source list beginning on Page 122. (*Example: EBFilms, etc.*)

Sources of these films: in general, there are two main sources (1) commercial libraries or producers selling or renting prints and (2) "free loan" by sponsors or their distributors, requiring only payment of shipping charges. In some instances, sponsors have also made films and complete programs available on a purchaseable basis, notably General Electric and Westinghouse in the electrical field. A price figure in the listing *usually* indicates a commercial source; "free loan" sources may be recognized by familiar company names such as *General Motors*. Film distributors (*such as Assn. Films, Castle, Modern*) are shown by hyphenation with the sponsor or company name. (*Example: USOE—Castle*).

Film Descriptions: brief synopses of essential content material are given for each listing. No attempt is made by the Editors to give a critical evaluation. *Preview all films before class showings* as an essential precaution on satisfactory content and to adequately prepare the training lesson. *Allow sufficient time* by booking films as far in advance as possible.

Caution on Sound Equipment: A majority of motion picture listings are of 16 mm sound films. *Do not attempt to show these single sprocket films on silent-type projectors* equipped with double sprockets. Sound track film will be mutilated by silent, "home movie" equipment. Sound slidefilms require a combination of a standard 35mm slide-film projector *plus* the accompanying "slow-speed" ($33\frac{1}{3}$ rpm) turntable amplifier.